

PASCO-HERNANDO STATE COLLEGE
DUAL ENROLLMENT REGISTRATION PERMISSION FORM
FOR NON-PUBLIC/PRIVATE AND HOME SCHOOL HIGH SCHOOL STUDENTS

This form is to be used for non-public/private school and home school high school students who attend Pasco-Hernando State College (PHSC) for the purpose of completing high school graduation requirements.

PLEASE PRINT

Legal Name _____ PHSC Student ID No. _____

| | | | | |
|--|--------------------|---------------------|---------------|---------------|
| TO BE COMPLETED BY SCHOOL PRINCIPAL/DIRECTOR OR HOME SCHOOL PARENT | TERM: | Fall | Spring | Summer |
| _____ has my permission to enroll as a dual enrollment | | | | |
| Student Name (Print) | | | | |
| student at PHSC and _____ | | | | |
| Non-Public/Private School Name or Home School Name | | | | |
| Current Grade Level: _____ Anticipated Date of High School Graduation: _____ Unweighted GPA: _____ | | | | |
| Credits earned in the following courses at PHSC will be used to fulfill requirements for high school graduation and requirements of an Associate Degree. | | | | |
| Course Prefix and Number | Course Name | Credit Hours | | |
| _____ | _____ | _____ | | |
| _____ | _____ | _____ | | |
| _____ | _____ | _____ | | |
| _____ | _____ | _____ | | |
| _____ | _____ | _____ | | |

DUAL ENROLLMENT REGISTRATION TERMS AND CONDITIONS

I hereby certify that the student is eligible to participate in dual enrollment and will abide by the following:

- The Dual Enrollment Agreement is effective for the academic year, and we will abide by the policies and procedures regarding admission and eligibility for continuous enrollment in the [Dual Enrollment Program](#). Students must abide by PHSC's Student Code of Conduct as outlined in the Catalog and Student Handbook.
- The Dual Enrollment program is a rigorous program for academically motivated high school students who demonstrate interest, maturity, and academic readiness. The Dual Enrollment program requires a significant commitment from students for them to be successful.
- By participating in this program, students will be starting their college academic record. All grades earned, including withdrawals and failing grades, will be a part of their official PHSC transcripts. Grades, including withdrawal grades, may affect subsequent postsecondary admissions and financial aid eligibility.
- Access to instructional materials (i.e. textbooks and access codes) has a strong impact on the student success in a course. Dual enrollment students must order instructional materials in a timely fashion so that they have the materials by the first day of class. Failure to have the instructional materials by the first day of class may result in the student being administratively withdrawn from the course.
- The course availability is first-come, first-serve. Therefore, an approved course does not guarantee enrollment in the course.
- The transfer of dual enrollment credits is subject to the approval of each college or university.
- Credits will be used to fulfill high school graduation requirements and/or college or technical credits.
- Student is permitted to register based on the total number of credit hours completed at PHSC on the designated date/time.

- All students must complete the Online Readiness Course prior to enrolling in an online class. The Online Readiness Course is available in the student's Canvas account via myPHSC on the [PHSC website](#).
- Due to Family Educational Rights and Privacy Act (FERPA), PHSC is unable to release any information to parents regarding the student's account with PHSC even if the student is under 18 years old. Parents/guardians do not have access to a student's progress reports, grades, assignments, coursework or college instructors and PHSC does not provide parent conferences. FERPA does not permit anyone other than the student to register for courses.
- Students who pass the AP, ACE, IB and CLEP exams are not permitted to take equivalent dual enrollment courses for a grade or for high school credit.
- Transportation to and from the PHSC campus is the responsibility of the student/family.
- Students will be required to participate in college-level courses. Courses will not be modified to accommodate different student ages and maturity. Moreover, students will be in a learning environment that explores a diverse and open range of ideas that requires a mature understanding of multiple perspectives. Students must be able to engage in discussions in a respectful and responsible manner. Alternative assignments will not be provided in the case that course materials or content does not reflect topics typically included in high school courses.

Parent/Legal Guardian's Signature

Authorized School Signature

Student's Signature

Date

Date

Date

FOR COLLEGE USE ONLY

Verified approved articulation agreement for current academic year

Verified school on registration permission form matches school in system

Advisor's Signature

Date

NOTE: This form must be completed and submitted to PHSC for students to enroll in classes at PHSC. Students must adhere to all PHSC policies, procedures, and deadlines available in the online PHSC Schedule of Classes and College Catalog/Student Handbook.

COPIES TO: Student Records Academic Advising Student